



## GROW Myrtleford+

GROW Myrtleford+ is a locally advised Community Fund that invests in the community through grant-making that encourages growth to create a vibrant and exciting Myrtleford and surrounding communities, now and into the future.

### GRANT GUIDELINES & INSTRUCTIONS

#### KEY DATES

<b>Grant Open Date:</b>	Monday 11 September 2023
<b>Grant Close Date:</b>	Monday 23 October 2023 (Late applications will not be considered)
<b>Funding awards announcement:</b>	Mid November 2023

#### GENERAL GRANT ROUND INFORMATION

GROW Myrtleford+ is inviting community organisations, non-profits and charities to apply for funding under the 2023 grants round.

The 2023 grants program will offer two streams:

- **Small Impact Grants** Up to \$2500
- **Community Scale** Up to \$5000

The GROW Myrtleford+ fund will consider one to two Community Scale projects and several Small Impact Grants.

All projects should demonstrate how they are for charitable purpose or have community or public benefit as defined by the Australian Charity and Not-for Profit Commission (ACNC).

If applicants are unsure if their project meets the criteria, we encouraged you to call Peter McCabe Executive Officer, Into Our Hands Community Foundation to discuss your project prior to submitting an application.

## ELIGIBILITY

We will be assessing applications from projects against the following criteria:

- The extent that the project is led and implemented by community organisations within Myrtleford and surrounding communities.
- Who in the community the project will benefit.
- How the project will meet the needs of the Myrtleford and surrounding communities including if a project enhances existing community strategic and resilience plans .
- How the project promotes and enriches the GROW Myrtleford+ fund.

### **Projects could include:**

- A community event.
- A health and wellbeing project
- A recovery/community resilience project for areas affected by flood, bushfires, pandemic or other disaster.
- Maintenance/repair of a Not-for-Profit or community building.
- Purchase of equipment or materials.

Grow Myrtleford+ will consider cofounding of larger projects with other funders subject to the project being of substantial benefit to Myrtleford and surrounding communities.

In these instances, it is highly recommended that applicants contact the Executive Officer Into Our Hands Community Foundation to discuss the project prior to submission of your application.

**All eligible applications will be assessed by the GROW Myrtleford+ Advisory Group and Into Our Hands Community Foundation Trustees on the degree to which the application:**

- Meets the criteria as specified above.
- Can be commenced within the specified timeframe indicated in the application and preferably within 12 months from the date of approval.
- Hold Deductible Gift Recipient (DGR) Item 1 charitable status or has an auspice/financial partner that does.

If you are unsure if you can meet this criteria, please contact Peter McCabe, Executive Officer, Into Our Hands Community Foundation, on 0466 252 866 to discuss possible alternatives.

## COMPLETING THE GRANT APPLICATION PROCESS

The grant application process involves completing a simple online application form. We estimate that you will need approximately 30 minutes to complete.

**TIP: Please read this section thoroughly and have the following information to hand before commencing:**

1. The name of your project
  2. Your organisation details including ABN number (where applicable).
  3. Details of your charity registration including DGR status and/or details of your auspicing/financial partner. **If you do not have these details, please contact Into Our Hands Community Foundation to discuss other options.**
  4. A brief description of your project. We strongly suggest that you have this saved in a document ready to upload during the application process.
  5. Your project outline/project plan of activities, including start date and estimated completion date.
  6. Details of any other organisation you are partnering with and other co-funders.
  7. A "Budget Summary" of your project - this should contain estimates of all other income and expenses associated with the project. Please note these grants are for between \$0 - \$2,500 and \$2,501- \$5,000. For larger projects beyond the scope indicated here, please contact Into Our Hands Community Foundation to discuss prior to submitting your application.
  8. Your bank details or that of your auspice/financial partner to enable us to transfer the grant funding if successful.
- Applications must be received by Into Our Hands Foundation by midnight on 23 October 2023. Applications received after the closing date will not be considered.
  - Each application will be assessed on its merits against the criteria detailed in these guidelines. Assessment will be completed by GROW Myrtleford+ advisory Group and the Into Our Hands Community Foundation Trustee.
  - Successful applicants will be notified and formally announced.
  - Unsuccessful applicants will be contacted and feedback provided to assist in future applications.

## START THE GRANT APPLICATION

If you are ready to start the grant application process, please go to <https://intourhandsfoundation.com.au/apply-for-a-grant/grow-myrtleford-grant-round/>

If you have any queries, please contact Peter McCabe, Executive Officer, [Into Our Hands Community Foundation](#), on 0466 252 866.